

**Capital Planning Committee
Meeting Memorandum
September 28, 2004**

In attendance were:

Rob Addelson
Steve Andrew *
John Bilafer
John FitzMaurice
Charles Foscett, Chairman
Nancy Galkowski
Ruth Lewis
Anthony Lionetta*
Barbara Thornton

* Denotes those not in attendance.

1. Election of Officers:

- a. **Chairman – Charlie Foscett** – nominated by John FitzMaurice, seconded by John Bilafer, unanimous approval.
- b. **Vice Chairman – John FitzMaurice**, nominated by Charlie Foscett, seconded by John Bilafer, unanimous approval.
- c. **Secretary – Anthony Lionetta** – nominated by Charlie Foscett, seconded by John FitzMaurice, unanimous approval.

2. Review of FY 2005 capital appropriation – No major issues, greatest discussion centered on the 9-1-1- center improvements. It was suggested that an early copy of the capital plan be forwarded to the finance Committee to see what their major issues may be.

3. Information Technology Advisory Committee – Charlie Foscett informed the members that Alan Jones from the Finance Committee would serve on the ITAC Committee for the 2 boards. Barbara Thornton would serve as the ad hoc point person for the Capital Planning Committee.

4. School Projects – Rob Addelson and John Bilafer will work on the Committee's position on the Thompson and Stratton school projects – non-exempt funding.

5. Pierce Field – Inquiry was made as to the Town's potential liability for this project cost. It was indicated that any liability would be settled through dispute resolution.

6. Reed's Brook – inquiry was made as to the status of Reed's Brook. N. Galkowski will check with Kevin O'Brien, Director of Planning and Community Development.

7. Symmes Project – This project would be brought to resolution at the Special Town Meeting.

8. Improvements to the Capital Plan and presentation- J. FitzMaurice made several suggestion for next years presentation to Town Meeting. The Committee should focus on 3 major issues, one of which should be the Fire Stations. There should be three speakers at Town Meeting.

9. Adjournment: 6:10 PM. Next meeting will be October 12, 2004.